

VAN NUYS MIDDLE SCHOOL  
A California Partnership School  
**Response to Intervention Committee**

**DATE: 12/16/2009**  
**LOCATION: A203**

**TIME: 7:30**

**In Attendance:** N. Williamson, J. Moche, K. Lundbergh, D. Phillips, A. Windokun, J. Arreola, H. Kolb, L. Reonal, B. Teixeira

**MINUTES**

AGENDA

1. RTI Faculty Update
2. Module Staffing

I. RTI FACULTY UPDATE:

Our initial conversation concerned teachers who may have agreed to teach the intervention, but may not truly want to take on the task. Mrs. Phillips reported that she has been informed by a few teachers that they feel pressured to teach the intervention class. Mr. Williamson will get a list of all teachers to Mrs. Phillips so that she can consult with those teachers as to their willingness to participation.

Mrs. Phillips is also concerned that teachers do not have the materials necessary to do the preparation for teaching the intervention. Materials are still being gathered together at this time.

Mrs. Phillips also expressed concern that teachers were not brought into the process of deciding to do a zero period intervention, in which some teachers are scheduled and others are not. STAR period is essentially being changed. One way or another, teachers are being asked to take on another period with an additional grade being added on. Dorothy believes these changes should be made with the input of the faculty.

Mr. Williamson asked Mrs. Phillips what she believed would be the best way to move forward. She suggested that the implementation be delayed until the faculty is consulted. The faculty must be given the opportunity to be part of the decision making process if we are to get their buy-in.

Mrs. Lundbergh suggested the job of the committee is to design the RTI program and bring it to the faculty as something we are going to try. We can adjust as we go along.

Mr. Williamson proposed an informal survey of the faculty. Mrs. Lundbergh proposed a faculty meeting to clarify the components of RTI for everyone. The committee itself needs Dr. Barner to clarify what is expected in the school-wide reading program.

The committee agreed that the program needs to be clarified for the faculty; what RTI is, what the framework looks like, and what materials will be used. We will suggest to Dr. Barner that we present the plan to the faculty on Tuesday, January 12 after we come back from vacation.

We spent some time modifying the letter explaining the program to the teachers.

The committee adjourned at 8:37. We were not able to address module staffing.

II. MODULE STAFFING: