

VAN NUYS MIDDLE SCHOOL  
A California Partnership School  
**SHARED DECISION MAKING COMMITTEE MEETING**

**DATE: 03/16/2010    TIME: P.M. 3:15**  
**LOCATION: Family Center**

**In Attendance:** G. Kommer, D. Phillips, B. Teixeira, C. Harris, B. Klein, A. Barner, C. Harris, D. Day, N. Morales, Teresita Tapia, Flora Shamamyam, M. Hayes, J. Clemmensen, H. Kolb

**MINUTES**

- I.     MEETING CALLED TO ORDER: The meeting was called to order at 3:15 by Dr. Barner.
  
- II.    ADOPTION OF MINUTES OF PREVIOUS MEETING: The minutes were modified and approved by G. Kommer, seconded by C. Harris and approved by the committee.
  
- III.   AGENDA APPROVAL: D. Phillips moved to accept the agenda as modified. Seconded by G. Kommer and approved by the committee.

IV.    STUDENT LEADERSHIP:

The following dates/events were submitted by Student Leadership

- 3/17    Green "St. Patrick's Day" shirt
  - 3/18    PHBAO - Leadership will stay after school and help out as tour guides for parents. They will also be passing out information to parents. Their contact person will be Mrs. Lundbergh.
  - 3/23    End of Box Tops contest #2. We will be looking at a new system for collecting the box tops.
  - 3/25    Birthday Jamboree – Mrs. Arami will get the cakes. (Dr. Barner emphasized the need for students to stop smearing cake on each other. She has a plan to handle the situation.)
  - 3/25    Pits Show – Leadership will help out by monitoring the crowd and assisting in any way needed.
  - 4/10    LA Spring Cleaning – Leadership will be on hand to help out. (This is in conjunction with LA Works)
  - 4/16    Spring Dance – Maybe
  - 4/21    Denim Day – Could students wear Jeans? (We discussed students writing an essay in order to participate. We also discussed students paying a small fee to participate. Dr. Barner suggested splitting any proceeds between Leadership and the Denim Day charity. It was suggested that students lose focus on the classroom every time we have a free dress day. The committee came to the decision that Denim Day will not happen this year because the school basically has not prepared for the event. We need to start in September in order to prepare students for meaningful participation in this event. We are unable to accommodate this request at this time.
- Tuesdays – College Shirt Day

V. UNFINISHED BUSINESS:

Mr. Day addressed the committee about a math-themed mural he and his students have generated for this year's graduating class. The mural is on a sheet of masonite and is intended to be put up for a limited time. The mural is not finished, but will be shortly. The committee agreed that the mural will be put up on the south side of B 40.

VI. NEW BUSINESS:

BUDGET COMMITTEE:

The STEPS program will be supporting our Students Run LA in their carbo-loading dinner. We are grossing between \$450 and \$500 every two days selling ice cream out front of the school.

Mr. Clemmensen says they are looking for fund raising ideas for next year. So far, the program has had a very positive for the school.

STAFF DEVELOPMENT COMMITTEE:

(These items were not discussed at the SDMC meeting. They were given to PD committee members and included here by Mr. Teixeira)

The PD Committee members met on March 11 and reviewed the evaluation forms from February 23, 2010 PD, which had three different PD workshops: Google Doc., Study Island, and VNMS websites. The committee decided that on April 6, 2010 Mr. Moche's presentation of iGoogle and a presentation by members of the Special Ed Department will be offered as PD workshop choices.

Ms. Chin will be conducting a teacher survey to ascertain how teachers are using their document cameras and LCD projectors. The purpose of the survey is to clarify which teachers can access our on-line CST materials and which may need to be supplied with hard copies of the materials. Teachers will be given Reminder Checklist for CST testing (ie: bubbling in circles, etc.).

Teachers will also be given a suggested CST testing strategies Schedule along with information on where to locate CST prep. materials.

EQUIPMENT COMMITTEE:

We have a new copier coming.

SCHEDULING COMMITTEE:

DISCIPLINE COMMITTEE:

Mr. Hayes reports that he is using a hand-held device from Plasco to record and monitor students who are tardy. We are using the device for a 30 day trial period. One challenge with the system is that it doesn't interface with Discipline Tracker. Currently, Mr. Hayes is using it only in the morning for late-arriving students. He should have more feedback at our next meeting.

Mr. Hayes will be doing two Saturday detentions a month. Twenty-five students have been selected to serve.

After-school detention is averaging 25-30 students a day.

The continuous presence of the same students wandering the halls was discussed. Dr. Barner asked for a list of those students. Teachers will be alerted. Opportunity Transfer students were discussed. Five from the same school have been programmed into the same class. This is an issue for teachers.

We will be increasing the number of tardy lockouts in an attempt to gain control of the rising number of students who are tardy to class.

VII. SETTING OF NEXT MEETING: The meeting was adjourned at 4:14. Our next meeting is April 14.