

VAN NUYS MIDDLE SCHOOL
A California Partnership School
SHARED DECISION MAKING COMMITTEE MEETING

DATE: 02/15/2011 TIME: P.M. 3:19
LOCATION: Family Center

In Attendance: B. Teixeira, A. Barner, J. Clemmensen, D. Phillips, M. Hayes, M. Crowe, K. Villa
H. Kolb, I. Ogbuagu, K. Chin, J. Dubois, K. Koppel, R. Rosales, C. Phu, C. Harris, K. Chin, E. Banke.
M. Rick, J. Roldan

MINUTES

I. MEETING CALLED TO ORDER: The meeting was called to order by Dr. Barner at 3:12.

II. ADOPTION OF MINUTES OF PREVIOUS MEETING:

The January 25, 2011 meeting minutes were approved as presented.

III. AGENDA APPROVAL: The agenda was accepted as modified. (ISIS will be down from Friday the 18th to Monday the 21st).

IV. STUDENT LEADERSHIP ISSUES/DATES:

Items:

- Leadership is in discussion about the 8th grade dance that will be taking place in June.
- The Leadership field trip will cost \$8.75 per student to cover the cost of a two hour tour. Extra time in the park will cost \$19 per student. The cost for the outing will be covered by the STEPS program and Leadership fund raising.
- Adopt-a-Teacher will begin next week.
- The box tops drive will begin next week.

V. UNFINISHED BUSINESS:

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VI. NEW BUSINESS:

Dr. Suess Day. Mrs. Rick would like to do a door decoration contest to celebrate the good doctor's birthday. She also proposed a costume contest day in connection with his birthday to take place on March 3. There is a bullying assembly scheduled for that day. Committee members discussed the possibility of a conflict. Mrs. Phillips suggested issuing costume guidelines. Mrs. Rick will use the Halloween Contest guidelines. The date for the event was moved to Friday, March 4 at lunch. This will be called Read Across America Day Costume Contest. The door decorating contest will be judged one March 8.

Free Dress Day for detention: Mr. Hayes proposed having a free dress day for students who have no detention. Mrs. Phillips expressed a concern that this would be very difficult to monitor. Mr. Banke suggested using wrist bands. Committee members agreed that this would work. The free dress will take place on three successive Tuesdays. Parents will be given a letter prior to the free dress day. The

following days were decided on: March 15 (8th), 22 (7th), and 29(6th). Students must have their detentions cleared by March 8.

BUDGET COMMITTEE:

- Mr Clemmensen reports that we have some money to cover teachers' requests.

STAFF DEVELOPMENT COMMITTEE:

- Math, English, Science, and History teachers took part in a COREK12 progress monitoring assessment workshop to begin the process of developing spot check assessments. The training will move to department meeting time so that teachers can further develop competency.

EQUIPMENT COMMITTEE:

- The XROX machine is not working. It has been out for some time. Mrs. Dubois reported that she is having laptop battery issues. Mr. Banke needs a projection screen hung in the gym.

SCHOOL SAFETY:

- Mr. Hayes reported that the second semester has started off in a smooth fashion. Referrals are down at this time, probably because of the new semester. Classroom visitations will continue, beginning next week. Tardy lock outs will be continued as we move forward.
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SCHEDULING COMMITTEE:

- BMX reward event for the chocolate drive will be held on March 18 in the morning.

DISCIPLINE COMMITTEE:

VII. ACTION ITEMS:

- The Bell Schedule for the CST Practice Test has been established. The test will take place from
- 8:10 – 10:40. Students will then get a twenty minute nutrition. The schedule for the rest of the day is yet to be determined. This will take place on March 16.
- The bell schedule for the CST Assemblies (March 31) will be periods 6, 2 and 3. This does not require a special schedule.
- Mr. Banke proposed several 8th grade activities. They are as follows:
 - 1st Semester Final Report Card – Ice Cream Social = Lunch Time (March 11)
 - 5- week Report Card – BBQ = After school – 1:38 – 3:00 (March 29)
 - 10-week Report Card – 8th grade dance Spring Fest. 4:30 – 7:00 (May 20)
 - 15- week Report Card – Grad Night (June 10)
- Mrs. C. Phu asked the committee's permission to do a garden mural on the back of the plant manager's office. This project is intended to complement some VEA conservation projects that students are involved with in the VEA area. (Approved)

VIII. INFORMATION

- 8th Graders will be visiting Van Nuys HS on Wed., February 23.

SETTING OF NEXT MEETING:

The meeting was adjourned at 4:05. Our next meeting will be on Tuesday, March 15.